



Mediator Essentials: Skills for Facilitating Negotiated Agreements

32-HOUR INTRODUCTORY MEDIATOR TRAINING COURSE

Day 1

8:00 a.m.	Registration
8:30	Participant Problem-Solving Exercise: <i>The People Hunt</i>
9:00	Welcome, Introductions & Course Overview
9:30	Dispute Resolution Processes: Putting Mediation into Perspective
10:30	Break
10:45	Mediation and the Mediator: An Overview
12:00 p.m.	Lunch
1:00	Mediation Demonstration
2:30	Break
2:45	Insights into Conflict
3:45	Communication Dynamics in Mediation
5:00	Q&A Day 1 Topics /Assignments for Day 2
5:30	Adjourn

Day 2

8:30 a.m.	Setting the Stage for Effective Mediation
9:15	Extent (or Limit) of Mediator Influence to Effect Settlement
10:15	Break
10:30	Negotiation Fundamentals
12:00 p.m.	Lunch
1:00	Philosophical Orientations and Mediator Styles
1:45	Analysis of Mediator's Opening Remarks
2:45	Break
3:00	Mediation Simulation #1
5:15	Q&A Day 2 Topics /Assignments for Day 3
5:30	Adjourn



Day 3

8:30 a.m.	Settlement-Building Techniques / Working Past Impasse
9:45	Break
10:00	Mediation Simulation #2
12:15 p.m.	Lunch
1:00	Practice Tips and Tools
1:45	Cross Cultural Dynamics in Mediation
2:45	Break
3:00	Mediation Simulation #3
5:15	Q&A Day 3 Topics/Assignments for Day 4
5:30	Adjourn

Day 4

8:30 a.m.	Mediator Ethics
10:00	Break
10:15	Mediation Simulation #4
12:30 p.m.	Lunch
1:00	Documenting the Settlement and Closure
1:45	Developing a Mediation Practice
2:30	Q&A Day 4 Topics /Summary/Evaluations/Certificates
3:00	Adjourn